



MEMO

Date: March 13, 2020

To: all LAC's, Instructors and Students

From: Dan Vinette

CC: Lynn Nash, Chris McIntyre, Jesse Williams

Subject: Suspension of All Classes

Due to the rapidly evolving situation regarding the COVID-19 virus, **all CEIEP training programs are suspended effective immediately**. These programs include apprenticeship (years 1-4), Modified Distant Learning, 24 hr safety course, continuing education, WAH and WAHRE. **No classes, marks or attendance will be accepted or approved after Thursday March 12th**. Only the Area Coordinator fees and recurring LAC monthly expenses will continue to be honored. Please advise all Students and cancel all classes.

We will continue to monitor the situation and follow the advice of the public health officials. We will update the Area Coordinators weekly during the interruption. The Program office will keep sending in license renewals for the CE classes already completed.

Also, we have contacted the Authority Having Jurisdiction in both Ontario and British Columbia to ask them to consider suspending and/or extending license renewals, they have yet to respond.

We realize many of you will have questions regarding completion dates of the current semesters, extending the school year, year-end final exams, Mechanics exam...etc. These questions can only be addressed once we have greater clarity on the resumption of classes. Any Mechanic Exams dates that have already been confirmed are now postponed.

Finally, we recognize the impact this decision will have on students and Mechanics. However, the health and safety of CEIEP students, Instructors, employees, their families and our communities must be prioritized.

Stay Safe!